**Oklahoma State University**

**College of Education**

**School of Educational Studies**

**EDUC 2000 PRESIDENT'S LEADERSHIP COUNCIL (PLC)**

Tuesday and Thursday 3:30 pm - 5:10 pm

Fall 2016 Ag Hall 107 and 108

**Instructor**: Stephen Haseley, Center for Ethical Leadership, 232 Student Union

**Contact**: Phone: (405) 744-5485 E-mail: stephen.haseley@okstate.edu

**Office Hours**: 8:00 a.m. to 5:00 p.m. Monday through Friday. Appointments can be made through his administrative assistant, Ruth Loffi, 744-9885.

**COURSE DESCRIPTION AND LEARNING OBJECTIVES:**

The purpose of this course is to introduce to undergraduate students who are members of the President’s Leadership Council ethical leadership concepts, theories, and competencies through the study of leadership, civic engagement, and ethical theories.

At the conclusion of this course, students will be able to:

1. Demonstrate a practical working knowledge of major ethical theories.
2. Develop and demonstrate skills in:

* ethical decision making and appropriate leadership behaviors
* personal and professional values clarification
* utilizing power ethically
* self-assessment
* celebrating and utilizing diversity
* team building and maintenance

1. Function effectively in a global and multicultural context.
2. Understand the nature and historical context of the study of leadership
3. Observe, analyze, and participate in leadership experiences.
4. Establish and maintain mentor relationships with other student leaders.

**READINGS:**

* Northouse, Peter, G. (2013). *Leadership - Theory and Practice* (6th ed.) Thousand Oaks, California: Sage.
* Hinman, Lawrence, M. (2013). *Ethics [A Pluralistic Approach To Moral Theory*] (5th ed.) Boston, MA: Wadsworth Cengage Learning
* Selected articles distributed in the content area of the online classroom for this course or identified online.

**POLICIES:**

**Special Accommodations**

If any member of this class feels that he/she has a disability and needs special accommodations of any nature whatsoever, the instructor of this course will work with you and the Office of Disabled Student Services, 326 Student Union, to provide reasonable accommodations to ensure that you have a fair opportunity to perform in this class. Please (1) advise the instructor of such disability and the desired accommodations at some point before, during, or immediately after the first three scheduled class periods and (2) contact the Office of Disabled Student Services so that they can provide the required written verification from that office to the instructors. <http://sds.okstate.edu/>

**Academic Honesty**

We expect you to behave with the highest of integrity. "Academic Dishonesty is any behavior in which an intentionally fraudulent attempt is made to gain undeserved intellectual credit or advantage for oneself or for another. For more detailed information go to <http://academicintegrity.okstate.edu/> If you are found guilty of cheating in P.L.C. you may be assigned a reduced grade for the assignment, exam, or course; assigned a grade of "F" for the course, and /or recommended to the Office of Student Conduct that additional disciplinary action be taken, (e.g., conduct probation, termination of scholarship benefits, suspension, or expulsion from the University). These expectations apply to all assignments, quizzes, tests, projects, and papers. For information on OSU student conduct policies and procedures, go to <http://studentconduct.okstate.edu/> For further information on academic policies and significant dates go to <http://academicaffairs.okstate.edu/content/resources-students> and <http://academicaffairs.okstate.edu/content/resources-faculty-staff>

**Course Format**

The 1hour and 40 minute class period will consist of lectures, guest speakers, and/or multimedia presentations. Small groups led by facilitators will meet at various times at a designated place TBD. The small group meetings will be structured discussions and activities.

**Retreat**

Approximately 2 weeks prior to the beginning of classes PLC students will participate in a leadership retreat that concentrates on team building, with seminars dealing with diversity training, leadership discussions, self-assessments and transitioning to effective living as a young adult in a higher educational context.

**Late Assignments**

Assignments are due at the beginning of the class on the stated due date. A 10% penalty will be assessed per academic day past the due date on late assignments. Special cases will be reviewed on a case-by-case basis, provided that you contact Mr. Haseley or your facilitators ***before*** the due date. In case of an emergency, contact Mr. Haseley as soon as possible.

**Incomplete**

An “I” will not be given in this course unless documented extenuating circumstances apply, e.g., serious illness, death in the immediate family, etc.

**Course Requirements**

In order to complete this course successfully, you will participate in a variety of learning activities, including class discussions/presentations, experiential learning/field work, writing assignments, and tests/quizzes

***Assignments Points***

Class Attendance 10

Small Group Attendance 10

5 unannounced Quizzes 10 points each 50

1 Conclave Proposal 10

1 Creative Component Proposal 10

20 Service Project Hours 40

4 Inventories and Campus Link registration 50

2 Speaker Reflection Papers 10 points each 20

1 Mid-Semester Exam 50

1 Final Semester Exam 50 ***Total Possible Points* 300**

Detailed assignment guidelines and due dates for each of these assignments will be made available in the content area of the online classroom site for this class.

**Assignments**

**Attendance (20 points)**

Meaningful attendance connotes being attentive, listening rather than carrying on personal or virtual conversations in class, joining in or instigating discussions with the instructor and class members. The policy on class attendance is that all students are required to attend all sessions. More than two unexcused absences for the semester may result in one letter grade deducted. Unexcused absences are absences that are unverified by documentation such as a doctor’s or another official’s note. Please contact your facilitators, since it is these persons’ responsibility to monitor your attendance, if you will not be able to attend class. It is your responsibility to make-up any work that is missed.

**5 unannounced Quizzes (10 points each)**

The Quizzes will be unannounced and cover readings assigned for class presentations and discussions.

**(2) Speaker Reflection Papers (10 points each)**

These papers are required the following week after each guest speaker’s presentation. The paper will briefly describe the major points made by the speaker as well as your individual critique, response, and reflections of this experience. A one to two page typewritten paper will fulfill these assignments. You will be provided in the online classroom for this course a reflection paper rubric to complete this assignment.

**(4) Inventories, Profile Form, and register on “Campus Link” (50 points)**

Each student will complete a directory profile form, an importance inventory, a leadership theory survey, an ethics survey, and a leadership style instrument. Each student will also register on the Website “Campus Link” **Due 8/25**

**(1) Creative Component Proposal (10 points)**

Each member of the 12 small groups will work collaboratively in their separate groups to produce a creative component proposal for their group. You will be provided in the online classroom for this course a creative component proposal form. **Due 11/1**

**(1) Conclave Proposal (10 points)**

Each member of the 12 small groups will work collaboratively in their separate groups to produce a leadership workshop proposal for the seminars that will make up the annual high school senior leadership conference called “The Conclave”. You will be provided in the online classroom for this course a workshop presentation proposal form. **Due 11/22**

**(20) Service Project Hours (40 points)**

Each student is required to complete a total of twenty hours of individual community service that is not part of any other service project requirement for other classes or organizations. Each student will also be required to record her/his service on Campus Link as well as turn in a hard copy form that is provided in the online classroom for this course. **Due 12/9**

**Final Grade Calculations**

The final score for this class will be calculated as a straight tally of points earned on each assignment. This point total will be assigned a letter grade and reported as follows:

|  |  |
| --- | --- |
| **A** | **= or > 270 points** |
| **B** | **= or > 240 but < 270 points** |
| **C** | **= or > 210 but < 240 points** |
| **D** | **= or > 180 but < 210 points** |
| **F** | **179 points and below** |

**Oklahoma State University Statement of Non-Discrimination**

Oklahoma State University is committed to equitable treatment in providing its services and applying its policies to all members of the University community. This commitment is based on our dedication to educational justice and the promise of each individual, as well as adherence to federal and state laws and the policies of our governing board. To reaffirm the policies and practices applicable at Oklahoma State University, all should know that OSU will not tolerate arbitrary and/or unreasonable discriminatory acts and procedures. Any member of the University community who believes s/he has been arbitrarily and/or unreasonably denied services and/or access to programs or activities through the University for which they are eligible may file an appeal under current applicable grievance procedures. Grievance procedures for faculty, staff and students are available through the offices of the Vice President for Academic Affairs, Human Resources Office, and Student Conduct Office.

It is the policy of Oklahoma State University to be a complete equal opportunity University in all phases of operations, toward the end of attaining the University's basic mission and goals. To provide equal employment and/or educational opportunity on the basis of merit and without discrimination because of age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status, or qualified disability. To subscribe to the fullest extent to the principle of the dignity of all persons and their labors; in support of this principle, sexual harassment is condemned in the recruitment, appointment, and advancement of employees and in the evaluation of students' academic performance. To apply equal opportunity in the recruitment, hiring, placement, training, promotion, and termination of all employees; and to all personnel actions such as compensation, education, tuition assistance, and social and recreational programs. The University shall consistently and aggressively monitor these areas to ensure that any differences which may exist are the results of bona fide qualification factors other than age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status, or qualified disability. To ensure that each applicant who is offered employment at the University they will have been selected on the basis of qualification, merit, and professional ability. To provide and to promote equal educational opportunity to students in all phases of the academic program and in all phases of the student life program; and shall consistently and aggressively monitor these areas to ensure that any differences which may exist are the results of bona fide factors other than age, race, ethnicity, color, sex, religion, national origin, sexual orientation, veterans' status, or qualified disability.

The Equal Opportunity Officer is designated to handle inquiries regarding non-discrimination policies and can be contacted at 405-744-9154, [eeo@okstate.edu](mailto:eeo@okstate.edu), or 408 Whitehurst Hall, Stillwater, OK 74078.