OSU Campus Calendar Event Entry Instructions

Step 1: Go to: https://calendar.okstate.edu

Step 2

Click "Submit Event" link

Step 3

Click "OKey" link to sign in. Once signed in, complete all required * event information fields.

Step 4

IMPORTANT: Please assign appropriate category(ies) that align with your event.

Step 5

Click "Next" at the bottom of the form. Verify the event information on the next screen, and click "Submit".